

BRAMPTON HISTORICAL SOCIETY

Procedure

In order to clarify how the election of Directors is to be conducted at the Annual General Meeting, the following procedure is adopted.

1. The Board of Directors of the Brampton Historical Society consists of up to 12 people
2. Five positions on the Board are ex-officio; that is the incumbents are automatically on the next Board unless they do not wish to serve. These are:
 - President
 - Vice-President
 - Recording Secretary
 - Membership Secretary
 - Treasurer
3. The Board will form a Nominations Committee in January and that Committee will consist of at least 2 current Board Members (President or Vice President and one other person)
4. The Nominating Committee will determine if any of the current ex-officio members will not be returning for the next term.
5. The number of positions to be filled is 12 minus 5 plus the number of non-returning ex-officio members.
6. The Nominating Committee will mail nomination forms to all Members in early February. This form will require:
 - a. The nominee must be a Member at the time of the nomination
 - b. The nominator and the seconder must be Members at the time of the nomination
 - c. The nominee must be:
 - At least eighteen (18) years of age; and
 - Not an undischarged bankrupt; and
 - Not found by a court of competent jurisdiction to be incapable of conducting his own affairs.
7. Nomination forms must be returned to the Nominating Committee by the time of the Board Meeting in March
8. The Nominating Committee will present all nominees to the existing Board at the March Board meeting for discussion.

9. On the night of the Annual General Meeting
 - Memberships will not be sold until after the election is held
 - The Nominating Committee will present the slate of Nominees to the Membership.
 - The Chair will ask for nominations from the floor. The Membership Secretary will verify that the nominee and seconder are Members in good standing
 - The Chair will declare nominations closed and will declare all positions on the Board to be vacant
 - The election will be held by a secret ballot if there are more nominees than positions. Otherwise the Members will be asked to approve the nominees by a show of hands

10. At the first Board meeting following the AGM, the Board Members will elect the Officers to their positions and then appoint the Committee positions.

EFFECTIVE DATE November 15, 2007